

The Forbes Road School Board met in Administrative session on Tuesday, August 25, 2020, at 7:00 pm in the Dave Hoover Auditorium. Roll call was taken at 9:42 pm. Members of the Board present were: Kathy Baker, Margaret Bolinger, Cassie Broadwater, Sean Fraker, Dulce Hall, Lori Kendall and Kirby Shoemaker. Board members absent were: Brian Barton and Melissa Lane. Others present were: Superintendent Dr. Maria Scott-Bollman, Solicitor Patrick Fanelli, Randy Gelvin, Heidi O'Neal, Kristie Hohman, Beth Locke and Josh Wakefield.

To begin the meeting, School Board President, Kirby Shoemaker spoke with pride about Forbes Road School District and the meal delivery program as well as Sue Cabbage and the staff at the Food Basket. The District partnered with The Food Basket to pack and deliver food to local families in need during the pandemic. Mr. Shoemaker recognized the following individuals as volunteers who packed and/or delivered food weekly: Chris Seymore, Heidi O'Neal, Brandi Robertson, Courtney Hykes, Amanda Brown, Sue Fleming, Linda Englert, Anita Bolinger, Betty Oakman, Randy Gelvin, Wendy Mumma, Cindy McClain, Krissie Early, Rita Kling, Larry Brown, Colt Souders, Jonah Nichols, Kate Shoemaker, Tammy Fraker, Kristie Hohman and Carol Shoemaker. The Board President gave special thanks to the Hustontown Fire Company and the fire company volunteers for allowing the District to use the fire hall to assemble the food orders. Mr. Shoemaker apologized if he missed anyone's name on the list who volunteered. He would like everyone to know their time and service was very much appreciated!

Mr. Shoemaker went on to explain the Food Basket provided food for the boxes as well as gem bags for each student. The cafeteria staff added the balance of the food to complete the boxes. Each student received a box and a gem bag consisting of 13 meals per week. The team of volunteers began packing boxes at 9:00 am and deliveries were usually completed around noon. Volunteers used personal vehicles and provided their own gas to deliver the meals. Deliveries were made every Thursday from March 19, 2020, through August 27, 2020. Mr. Shoemaker ended by summarizing that well over 800 hours were volunteered, over 24,000 meals were delivered and over 3,500 miles were traveled.

**The following action was taken at the meeting:**

On a Baker/Kendall motion approval was given to accept the resolution ratifying and approving the conversion of all or a portion of the general obligation notes, 2002 series (collectively, the "participant note") issued by the Forbes Road School District (the "participant") to a loan fixed rate, the acceleration of principal repayments to provide more level annual debt service payments, and the repeal of any inconsistent resolutions. The motion carried on a roll call vote. Board members votes as follow: K. Baker (yes), M. Bolinger (yes), C. Broadwater (yes), S. Fraker (yes), D. Hall (yes), L. Kendall (yes), K. Shoemaker (yes). Board members B. Barton and M. Lane were not present to vote.

On a Baker/Broadwater motion, approval was given for the amended 2020-2021 school calendar. Motion carried unanimously.

On a Baker/Hall motion, approval was given for the revised District's Phased Reopening Health and Safety Plan. Motion carried unanimously.

On a Broadwater/Baker motion, approval was given for the parent release for senior drivers to arrive later or leave earlier if less than a full day of credits are needed to graduate. Motion carried unanimously.

On a Baker/Hall motion, approval was given to hire Holden Lupey as Assistant Varsity Soccer Coach, year one. Motion carried unanimously.

On a Kendall/Baker motion, approval was given to add Heidi McMath as Volunteer JV/V basketball coach. Motion carried unanimously.

On a Baker/Fraker motion, approval was given to enter into a wrestling co-op with Southern Huntingdon School District. Motion carried unanimously.

On a Bolinger/Baker motion, approval was given to hire Ann Smith as a behavioral aide for Cardinal Connections at a rate of \$10.55 per hour with single benefits. Motion carried unanimously.

On a Broadwater/Baker motion, approval was given for Mina Wilt to complete her student-teaching requirements with Deb Bookheimer serving as a cooperating teacher. Motion carried unanimously.

On Baker/Fraker motion, approval was given for the livestream policy as presented. Motion carried unanimously.

On a Baker/Fraker motion, approval was given for the Community Network Terms of Service agreement as presented. Motion carried unanimously.

On a Fraker/Broadwater motion, approval was given to enter into an agreement with Southern Fulton School District to provide shared instructor services on an as-needed basis. Motion carried unanimously.

On a Fraker/Kendall motion, approval was given to enter into an agreement with Forbes Road Education Association to provide an instructor with compensation related to the shared agreement. Motion carried unanimously.

On a Baker/Hall motion, approval was given for the Emergency Time Template as present per 520.1 of the school code. Motion carried unanimously.

The board went into executive session for personnel reasons from 10:08 pm- 10:34 pm. Board members present at the executive session were: Kathy Baker, Margaret Bolinger, Cassie Broadwater, Sean Fraker, Dulce Hall, Lori Kendall and Kirby Shoemaker. Others present were Superintendent Dr. Maria Scott-Bollman, Solicitor Patrick Fanelli, Business Manager Kristie Hohman.

On a Fraker/Broadwater motion, Board President Kirby Shoemaker adjourned the meeting at 10:35 pm. Motion carried unanimously.

The Forbes Road School Board met in regular session on Tuesday, September 8, 2020, at 7:00 pm in the Dave Hoover Auditorium. Members of the Board present were: Kathy Baker, Brian Barton, Margaret Bolinger, Cassie Broadwater, Sean Fraker, Lori Kendall and Kirby Shoemaker. Board members Dulce Hall and Melissa Lane were absent. Others present were: Superintendent, Dr. Maria Scott- Bollman, Randy Gelvin, Chris Seymore, Kristie Hohman, Heidi O'Neal, Josh Wakefield and Beth Locke.

### **General Information**

On a Bolinger/Fraker motion, the August 3, 2020 minutes were approved as presented. Motion carried unanimously.

On a Fraker/Broadwater motion, approval was given for the August treasurers' report. Motion carried unanimously.

On a Bolinger/Fraker motion, approval was given for the September bills totaling \$196,928.93. Motion carried unanimously.

Superintendent Dr. Maria Scott-Bollman gave the Vo-Tech update reporting on a discussion that was held at a recent Vo-Tech meeting. The discussion focused on the board's concerns over current operating costs. In an

attempt to increase student interest and enrollment in Vo-Tech, the idea was presented to increase programs and change recruitment from packets of information to three to five-minute commercials. Each Vo-Tech instructor would create an inviting commercial explaining the program, showing the area where students would be learning and the job market after completing the course. Students in 9<sup>th</sup> grade will be given the opportunity throughout the school year to view the commercials in order to make informed decisions when choosing a program.

The Building and Grounds report was given by Facilities Manager, Chris Seymore. Mr. Seymore began by saying the maintenance team has been keeping up with COVID cleaning/sanitizing requirements along with mowing. He went on to say the front wall project has been completed. Superintendent, Dr. Scott-Bollman commented on the renovations of the former elementary workroom which is now the new Cardinal Connection room saying the area looked wonderful and very welcoming for students.

High School, Principal Randy Gelvin reported on the first day of school during his high school update. Mr. Gelvin thanked the faculty and staff for their hard work and coming together to make it happen. He went on the speak about the community network locations where students with poor connectivity will be able to download information.

Superintendent Dr. Scott-Bollman gave the elementary and District updates. She began by thanking everyone for their help with the beginning of the school year, calling it a “global effort”. Dr. Scott-Bollman referred to this time in education as a watershed moment, meaning that education will never look the same as it did before the pandemic. The bright side, the Superintendent went on to say, is that every stakeholder from teachers, to maintenance, cafeteria and support staff, secretaries and administration all had to look at the way they have been doing their jobs and asked themselves if this was the best way for the job to be done. She spoke of the use of technology using the analogy when it came to technology we had our toe stuck in the water, now we have to jump into the water. Everyone from Board Members to Red Birds rose to the occasion, the Superintendent said, embracing the change with fewer glitches than some previous years. Dr. Maria Scott-Bollman told the Board that she had been given the honor to speak about Forbes Road School District experience with Raspberry Pi’s during a TUI 11 interview on an education podcast.

Superintendent Dr. Maria Scott-Bollman was pleased to report an increase in enrollment numbers during her elementary report. At the current time, the count is up to 215 students with a possible 234 students who are enrolled but not attending due to COVID.

There were no public comments.

On a Kendall/Baker motion, approval was given to hire Marissa Fouse for the High School Secretary position at a rate of \$26,000 per year with single benefits. Motion carried unanimously.

On a Baker/Kendall motion, approval was given to accept the resignation of Fredrick Chadwick from the School Police Officer position effective immediately. Motion carried unanimously.

On a Bolinger/Fraker motion, approval was given for the following motions: (P3) for Midge Johns to be added to the list of drivers for House Busing pending the necessary clearances. (P4) for Harold Gress, Jr to be added to the substitute teachers list pending the receipt of necessary clearances. Motions carried unanimously.

On a Broadwater/Baker motion, approval was given to change Wendy Mumma's title from Elementary Aide to Elementary Secretary at a rate of \$16.67 for an estimated 200 days retroactive to ten days before the start of school, August 24, 2020. Motions carried on a roll-call vote with members of the board voting as follows: K. Baker (yes), B. Barton (yes), M. Bolinger (yes), C. Broadwater (yes), L. Kendall (yes), K. Shoemaker (yes). Board members D. Hall and M. Lane were not present to vote. Board member S. Fraker Abstained from voting.

On a Fraker/Bolinger motion, approval was given for the Elementary School COVID manual. Motion carried unanimously.

On a Fraker/Baker motion, approval was given for the Forbes Road Elementary Schoolwide Plan. Motion carried unanimously.

On a Bolinger/Kendall motion, approval was given for the Title I, II and IV applications pending receipt of the Head Start Memorandum of Understanding. Motion carried unanimously.

On a Fraker/Broadwater motion, approval was given for the CEER-GEER grant application for \$11,069. Motion carried unanimously.

On a Fraker/Baker motion, the following policy updates were approved as recommended by PSBA:

- a. Policy 103 Vol IV 2020 Discrimination/Title IX Sexual Harassment Affecting Students
- b. Policy 104 Vol IV 2020 Discrimination/Title IX Sexual Harassment Affecting Staff
- c. Policy 111 Vol V 2020 Lesson Plans
- d. Policy 146.1 Vol III 2020 Trauma-Informed Approach
- e. Policy 203 Vol V 2020 Immunizations and Communicable Diseases
- f. Policy 209 Vol V 2020 Health Examinations/Screenings
- g. Policy 247 Vol IV 2020 Hazing
- h. Policy 249 Vol IV 2020 Bullying/Cyberbullying
- i. Policy 252 Vol IV 2020 Dating Violence
- j. Policy 309.1 Vol V 2020 Telework
- k. Policy 314 Vol V 2020 Physical Examination
- l. Policy 317.1 Vol IV 2020 Educator Misconduct
- m. Policy 318 Vol V 2020 Attendance and Tardiness
- n. Policy 331 Vol V 2020 Job-Related Expenses
- o. Policy 332 Vol V 2020 Working Periods
- p. Policy 334 Vol V 2020 Sick Leave
- q. Policy 340 Vol V 2020 Responsibility for Student Welfare
- r. Policy 705 Vol V 2020 Facilities and Workplace Safety
- s. Policy 803 Vol V 2020 School Calendar

Motion carried unanimously.

On a Baker/Kendall motion, approval was given to Policy 810.1 Vol I 2020 School Bus Drivers and School Commercial Motor Vehicle Drivers (Tabled, March 2, 2020). Motion carried on a roll-call vote with Board members voting as follows: K. Baker (yes), B. Barton (yes), C. Broadwater (yes), S. Fraker (yes), and L. Kendall (yes). Board members D. Hall and M. Lane were not present to vote. Board members M. Bolinger and K. Shoemaker abstained.

Policy 824 Vol IV 2020 Maintaining Professional Adult/Student Boundaries was tabled.

The Board went into executive session from 8:03 pm – 8:21 pm for personnel reasons. Board members present were: Kathy Baker, Brian Barton, Margaret Bolinger, Cassie Broadwater, Sean Fraker, Lori Kendall and Kirby Shoemaker. Others present were: Superintendent, Dr. Maria Scott-Bollman, High School Principal, Randy Gelvin and Business Manager, Kristie Hohman

On a Fraker/Broadwater motion, Board President, Kirby Shoemaker adjourned the meeting at 8:25 pm. Motion carried unanimously.

Kirby Shoemaker  
School Board President

Tammy Fraker  
School Board Secretary